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# AUDIT STAFF

## REPORT OF AUDIT

This report presents the findings developed from an audit undertaken pursuant to Audit Staff responsibilities and authorities set forth in organization regulations. Unless otherwise indicated in the report, the audit included review and appraisal of internal controls and procedures and such other audit processes, test checks and verification of accounts, assets and transactions as were considered appropriate and consistent with generally accepted audit standards in the circumstances.

The objectives of the audit were to determine for management whether

- (1) Adequate controls and procedures have been established and are being applied effectively to safeguard organization resources and assure that resources are used only for approved and legal purposes, and
- (2) Activities are being conducted economically, efficiently and in conformance with policy determinations and directives.

\_\_\_\_\_  
[REDACTED] 25X1A

For the period:

From 1 November 1962

Through 31 May 1963

\_\_\_\_\_  
[REDACTED] 25X1A9A

Chief, RE/WE Field Branch

Date 27 June 1963

This report consists of 1 pages.

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GROUP 1  
Excluded from automatic  
downgrading and  
declassification

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REPORT OF AUDIT

25X1A

For the Period  
1 November 1962 to 31 May 1963

INTRODUCTION

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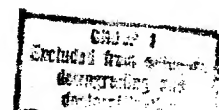
1. The [redacted] employs [redacted] classified and [redacted] native employees. Funds allocated for operation of the Bureau for Fiscal Year 1963 amount to [redacted]. Except for minor disbursements from the \$300 imprest fund, disbursements are made by the [redacted].

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AUDIT COMMENTS

2. Recommendations of the previous audit have been resolved. The current audit did not disclose any exceptions in procedures or controls. The only matter to be resolved is the payment of education allowances to two employees in excess of the maximum allowance authorized by Standardized Regulations. These overpayments were due to the fact that the Standardized Regulations reducing the maximum allowance from \$350 to \$300, effective September 1962, were not received by the [redacted] until December 1962, subsequent to the payments. The Administrative Officer advises that refunds will be obtained when final costs for the school year have been determined.

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